



***Professional Services  
Procurement Bulletin  
2008-01  
Statewide Planning***

<b><i>COUNTY</i></b>	<i>Statewide</i>
<b><i>ROUTE</i></b>	<i>N/A</i>
<b><i>DISTRICT</i></b>	<i>Statewide</i>
<b><i>ITEM NO</i></b>	<i>N/A</i>
<b><i>PROJECT DESCRIPTION</i></b>	<i>Two consultant firms will be selected to provide transportation planning/corridor planning services on an as-needed basis.</i>
<b><i>PROJECT MANAGER</i></b>	<i>Jim Wilson, P.E.</i>
<b><i>USER DIVISION</i></b>	<i>Planning</i>
<b><i>APPROXIMATE FEE</i></b>	<i>&lt; \$1,200,000 per contract (Upset Limit) Work will be assigned via letter agreement, not to exceed \$250,000 per letter agreement</i>
<b><i>PROJECT FUNDING</i></b>	<i>State and Federal Funds</i>
<b><i>PURPOSE AND NEED</i></b>	<i>As part of its mission, the Division of Planning has a responsibility to complete planning studies and collect, process and analyze inventory data in a timely manner. Additional staff is needed periodically to accomplish this objective to keep projects on-time and within budget. The consultant(s) will be asked to perform such studies and data collection, processing, and analysis activities on an as-needed basis.</i>
<b><i>PROJECT LENGTH</i></b>	<i>Will vary with project.</i>
<b><i>METHOD OF DESIGN</i></b>	<i>N/A</i>
<b><i>DBE REQUIREMENT</i></b>	<i>None</i>

<p><b>SCOPE</b></p>	<p><i>Two statewide consultant contracts will be negotiated to provide engineering services as needed to prepare planning studies to determine the feasibility of a proposed project and/or identify and evaluate corridors for future project development phases. Activities include but may not be limited to an inventory of existing conditions, establishing project purpose and goals, proposing and analyzing alternate improvements and/or corridors, conducting public involvement activities, and writing a technical report to document the study process and results.</i></p> <p><i>Another activity could include:</i></p> <p><i>The collection of traffic data including volume, axle classification, speed, and length data collected according to guidelines set forth in the current edition of the Federal Highway Administration's (FHWA) <u>Traffic Monitoring Guide</u> (TMG).</i></p>
<p><b>SPECIAL INSTRUCTIONS</b></p>	<p><i>The contract period for each firm will be a two (2)-year contract with the option of extending the period for one year. Contracts will have an upset limit of \$1,200,000. Once the upset limit is reached services will be re-advertised. Contracts will not be modified to increase the upset limit.</i></p>
<p><b>AVAILABLE STUDIES</b></p>	<p><i>N/A</i></p>
<p><b>PHOTOGRAMMETRIC SERVICES</b></p>	<p><i>Consultant responsible for obtaining aerials or equivalent for meeting displays.</i></p>
<p><b>GEOTECHNICAL SERVICES</b></p>	<p><i>Geotechnical Overview.</i></p>
<p><b>TRAFFIC</b></p>	<p><i>Traffic forecasts to be provided by consultant.</i></p>
<p><b>ENVIRONMENTAL</b></p>	<p><i>Environmental Footprint and/or Environmental Overview.</i></p>
<p><b>UTILITY DESIGN</b></p>	<p><i>N/A</i></p>
<p><b>MAP</b></p>	<p><i>N/A</i></p>

## **PREQUALIFICATION REQUIREMENTS**

### **TRANSPORTATION PLANNING/ COOR- DOR PLANNING**

- *Highway Planning Services (Consultants prequalified for this category, but not for "Transportation Corridor and Systems Planning" must bring a prequalified sub into the project team with experience in multimodal transportation planning at the project and systems level, and in economic analysis utilizing econometric modeling or other economic tools. The proposal should include the sub's approach to accomplishing these tasks).*
- *Transportation Corridor and Systems Planning*
- *Road Centerline Data Collection (Initial prequalification in this area is not required. However, if Road Centerline Data Collection is needed the selected firm will have to become prequalified or bring in a sub that is prequalified to do the work).*
- *Traffic Data Collection (Initial prequalification in this area is not required. However, if Traffic Data Collection is needed the selected firm will have to become prequalified or bring in a sub that is prequalified to do the work).*

### **ROADWAY DESIGN**

- *Rural Roadway Design*
- *Urban Roadway Design*

### **MULTIMODAL**

- *Traffic Forecasting*

### **ENVIRONMENTAL AQUATIC & TER- RESTRAIL ECOSYS- TEM ANALYSIS**

- *Fisheries*
- *Macroinvertebrates*
- *Water Quality*
- *Botany*
- *Zoology*
- *Wetlands*

### **ENVIRONMENTAL ARCHAEOLOGY AND OTHER SERVICES**

- *Prehistoric*
- *Historic*
- *Highway Noise*
- *Air Quality Analysis*
- *Socioeconomic Analysis*
- *Cultural-Historic Analysis*
- *EIS Writing and Coordination*

## ***PREQUALIFICATION REQUIREMENTS CONTINUED***

### **ENVIRONMENTAL AND UST SERVICES**

- *Hazmat Preliminary Site Assessment (Phase 1)*
- *UST Preliminary Site Assessment*

### **GEOTEHCNICAL SERVICES**

- *Engineering Services*

## ***PROJECT SCHEDULE & MILESTONES***

### ***RESPONSE DATE***

*August 8, 2007 4:30  
(Frankfort Time)*

### ***SELECTION COMMITTEE MEETING***

*September 5, 2007*

### ***CONTRACT SCOPING CONFERENCE***

*September 12, 2007*

### ***TENTATIVE DEADLINE FOR CONSULTANT FEE PROPOSAL***

*October 10, 2007*

### ***CONTRACT NEGOTIATIONS***

*November 7, 2007*

### ***NOTICE TO PROCEED***

*January 9, 2008*

### ***DRAFT REPORT***

*Dates to be set by individual letter agreement.*

### ***FINAL REPORT***

*Dates to be set by individual letter agreement.*

***The selected consultant is expected to meet the scheduled milestone dates***

## **EVALUATION FACTORS**

1. *Relative experience of consultant personnel assigned to project team with highway projects for KYTC and/or federal, local or other state governmental agencies. (10 points)*
2. *Capacity to comply with project schedule. (10 points)*
3. *Past record of performance on projects of similar type and complexity. (10 points)*
4. *Project approach and proposed procedures to accomplish the services for the project. (10 points)*
5. *Consultant's Kentucky office where work is to be performed. (2 points)*
  - *75% - 100% of work accomplished in Kentucky offices - 2 point(s)*
  - *26% - 74% of work accomplished in Kentucky offices - 1 point(s)*
  - *0% - 25% of work accomplished in Kentucky offices - 0 point(s)*

### **SELECTION COMMITTEE MEMBERS**

1. *David Martin, P.E.—Division of Planning, KYTC*
2. *Ted Noe, P.E.—Division of Planning, KYTC*
3. *Shari Greenwell, Secretary's Pool*
4. *Ted Merryman, Secretary's Pool*
5. *Ed Dyer, Governor's Pool*